



## **basic education**

Department:  
Basic Education  
REPUBLIC OF SOUTH AFRICA

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### **To all Publishers**

#### **2013: INVITATION AND TERMS OF REFERENCE (TOR) TO SUBMIT LEARNING AND TEACHING SUPPORT MATERIAL FOR EVALUATION AND ADOPTION IN THE NATIONAL CATALOGUE, DEPARTMENT OF BASIC EDUCATION (DBE), SOUTH AFRICA**

1. The Department of Basic Education invites publishers to submit Learning and Teaching Support Material for the Senior Phase and Grade 12 for screening for inclusion onto the National Catalogue.
2. The attached Terms of Reference provide a legal framework within which the process will unfold. It details the department's requirements; registration of LTSM submission; the parameters for submission; the categories of LTSM to be submitted; timeframes; submission fees; prices of LTSM and the criteria to be used during the evaluation.
3. Publishers are required to register their submissions on the DBE's LTSM website, ([www.ltsm.doe.gov.za](http://www.ltsm.doe.gov.za)). Queries can be forwarded to [grade78912ltsm@dbe.gov.za](mailto:grade78912ltsm@dbe.gov.za). The LTSM Call Centre number is 012 357 4499.

Kind regards



**MIR PB SOOBRAYAN**

**DIRECTOR-GENERAL**

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